Print Form

# City of Manzanita

**P.O. Box 129**
**Manzanita, OR 97130**
**Ph (503) 368-5347 Fax (503) 368-5198 E-mail manzpw@nehalemtel.net**

## Permit Application for construction/use within the public right-of-way

Type of application (only check one): ☐ Driveway ($100.00) ☐ Excavation/Utility ($150.00 + deposit) ☐ Non-excavation/Other ($50.00)

(please print)
Applicant Name: _____ Phone #: _____
Mailing Address: _____ Address of site: _____
City: _____ T 3N R 10W Sec: _____ Tax Lot: _____
State: _____ Zip: _____

Contractor performing work: _____ Contractor Phone #: _____

## General Requirements

1) Construction or use shall not commence prior to issuance of permit. Permit will not be issued until all fees have been received by the City.

2) Provide plans/detailed drawing which includes property corners, type and location of use/construction.

3) Submitted permit will be reviewed by Public Works and assessed conditions and applicable fees for issuance of permit. Applicant will be notified by phone within 7 business days of receipt of application of either acceptance or denial of permit application.

4) Applicant certifies that all applicable rules and regulations will be adhered too.

5) Any changes in construction from submitted plans must be made in writing by applicant and approved by the Public Works Dept.

6) Permit expires one year from date of issue.

7) Failure to follow items set forth in the permit will result in a stop work order and/or appropriate monetary penalties.

**Applicant Signature:** _____ Date: _____

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OFFICE USE ONLY

Permit Fee $ _____ (City Hall) Performance Guarantee Deposit $ _____ Receipt # _____ (City Hall)

Proof of Insurance verified by: _____ (City Hall) Permit # _____

Permit Granted ☐ / Denied ☐ By _____ Date _____

Initial inspection: By _____ Date _____

Final inspection: By _____ Date _____