

**CITY OF MANZANITA
APRIL 7, 2010
CITY COUNCIL MEETING**

CALL MEETING TO ORDER: The meeting was called to order at 7:00 pm in the City Council Chambers by Mayor Garry Bullard.

ROLL: Members present were: Garry Bullard, Leila Salmon, Linda Kozlowski, Mike Scott and Ray Scales. Staff present: City Manager Jerry Taylor, Administrative Assistant Kristin Grassetth and Public Works Director Bret Siler.

AUDIENCE INTRODUCTION: There were 32 citizens in the audience.

PUBLIC COMMENTS & COMMUNICATIONS: Peggy Campbell addressed Council asking for a donation to the Tualatin Valley Fire and Rescue Pipes and Drums so that they may travel to Dublin, Ireland for a competition. They have performed in the Fourth of July parade for the past few years and would like to continue. Dan Gernert raised the question why chickens are not allowed within the City of Manzanita. Bullard asked staff to put the issue on the May agenda so this could be discussed. Linda Kozlowski read the proclamation from Governor Kulongoski proclaiming April 2010 Earthquake and Tsunami Awareness Month. Kozlowski informed Council that the Nehalem Bay Emergency Volunteer Corps has been recognized on the state level. Perry Sherbaugh added that it was great that citizens are now taking responsibility for themselves and their safety. There will be meetings on April 16 and April 17 at the Pine Grove regarding earthquakes from the Cascadia Subduction Zone.

CONSENT AGENDA:

- A. Approval of Minutes- March 11, 2010 Regular Council meeting, and March 19, 2010 Special Council meeting.
- B. Approve Bills for Payment

A motion was made by Kozlowski, seconded by Scott to approve the consent agenda that includes approval of the minutes of the March 11, 2010 Regular City Council meeting and March 19, 2010 Special Council meeting; and to approve payment of bills and all subsequent bills subject to approval by the Mayor or Council President and City Manager. Motion passed unanimously.

PUBLIC HEARING:

- A. **Proposed Ordinances and Resolutions Relating to Short Term Rental Regulations-**
City Manager Taylor began his staff report with an overview of the process started in 2007 to develop tighter regulations on short term rentals. Taylor explained that the Council had come up with the draft after considering concerns raised in numerous public meetings and written citizen comments. The main provisions within the Ordinances were then gone over and explained by staff. Tonight's hearing and first reading was the beginning of the formal adoption process. Councilor Salmon stated that the issue of noise and parking were not included as short term rental problems as they were City-wide problems to be addressed by future Ordinances. Public comments were made regarding

fees, emergency notices, and the number of meetings that were held. Council acknowledged comments, and the public hearing was closed.

NEW BUSINESS:

A. Ordinance on Short Term Rental Regulations - (first reading)

A motion was made by Scott, seconded by Scales to read “An Ordinance Amending Section 6.030 Of Ordinance 95-4 Relating To Short Term Rentals” by title only for its first reading and to approve said Ordinance as of its first reading. Motion passed unanimously.

B. Ordinance Amending Zoning Ordinance Section on Short Term Rental – (first reading)

A motion was made by Salmon, seconded by Kozlowski to read “An Ordinance Establishing Rules and Regulations Relating to Short Term Rentals” by title only for its first reading and to approve said Ordinance as of its first reading. Motion passed unanimously

C. Ordinance Amending Transient Lodging Tax Ordinance – (first reading)

A motion was made by Kozlowski, seconded by Scott to read “An Ordinance Amending Sections 1, 6, 7, 8, 10, 11, 15, 18 and 21 Of Ordinance 87-5 and Deleting Sections 16 and 17 of Manzanita Ordinance 87-5 Relating to Transient Lodging Tax and Administrative Procedures For Collections of Same” by title only for its first reading and to approve said Ordinance as of its first reading. Motion passed unanimously

D. Special Event Permit / 4th of July Fireworks – Dave Dillon applied for a special event permit for this year’s professional fireworks display on July 4th on the beach.

A motion was made by Scott; seconded by Kozlowski to approve the Special Event Permit for the Fourth of July Fireworks display on the beach. Motion passed unanimously.

E. Resolution on Salary Adjustments – At the May 5th 2010 meeting Staff proposed 3% increase in the salary schedule to bring the Manzanita positions in line with the total compensation packages from other comparable communities. Staff also recommends that the increase be retroactive to January 1, 2010. This increase would be effective through the 2010-11 fiscal year.

A motion was made by Scales; seconded by Scott to adopt Resolution 10-01 setting salaries for City employees for a portion of 2009-10 and 2010-11. Motion passed unanimously.

F. Special Event Permit / 4th of July Fireworks Stand – Patty Rinehart has secured the use of the restroom of the former accountant’s office behind the Manzanita Deli during the time that the stand is running as required in the permit.

A motion was made by Scott; seconded by Kozlowski to approve a temporary permit for a Fourth of July Fireworks stand from Patty Rinehart. Motion passed unanimously.

OLD BUSINESS:

- A. Ordinance on Demolition Permits (second and final reading):** Demolition permits allow the City to make sure that buildings and structures are disposed of properly and provide documentation if a person wishes to reestablish a pre-existing non-conforming structure.

A motion was made by Scott; seconded by Scales to read “ An Ordinance amending Ordinance 96-3 by adding Section 1.12 relating to demolition permits” by title only for its second and final reading and to adopt said Ordinance as of its second and final reading. Motion passed unanimously.

CITY MANAGER’S REPORT:

- A. Public Works** –Public Works Director Bret Siler updated Council on the analysis of City water from HGH and has sent in five new test samples as of now and is still waiting on results. The hydrant at 4th and Manzanita is leaking and Public Works is trying to find the correct shut off so that it can be replaced. Siler talked about the Beach St project and is projecting phase 1 to be finished by June 30th 2010 and hopes to begin phase 2 July 1st. Park equipment has been ordered and will be replacing the small merry-go round soon. Siler reported that he had heard that the County would be starting paving down Necarney Blvd. or Elm St. shortly.
- B. Budget Meetings-** The first Budget meeting will be Monday the 12th at 4 p.m. and the second meeting will be Tuesday the 20th at 4 p.m. Public hearing will be held Monday April 26th at 7 p.m. here at City Hall. Taylor also told Council that the Budget had been posted on the website.
- C. Citizen of the Year** – Nominations are now being accepted for the Citizen of the Year award and Taylor will soon be contact past recipients to meet and go over nominations.

MISCELLANEOUS: None

ADJOURNMENT: Meeting was adjourned at 9:05 p.m.

**MINUTES APPROVED THIS
5TH DAY OF MAY 2010**

Garry R. Bullard, Mayor

Attest:

Jerald P. Taylor, City Manager/Recorder