

**CITY OF MANZANITA  
JUNE 9, 2010  
CITY COUNCIL MEETING**

**CALL MEETING TO ORDER:** The meeting was called to order at 7:00 pm in the City Council Chambers by Mayor Garry Bullard.

**ROLL:** Members present were: Garry Bullard, Leila Salmon, Linda Kozlowski, Mike Scott and Ray Scales. Staff present: City Manager Jerry Taylor, Administrative Assistant Kristin Grassetth.

**AUDIENCE INTRODUCTION:** There were 24 citizens in the audience.

**PUBLIC COMMENTS & COMMUNICATIONS:** Dave Dillon of the Fireworks Committee said they had reached 52.6% of the goal but still need more donations. Mayor Bullard recognized the members of the Ad Hoc Park Committee for their years of service. Mayor Bullard announced that Chung and Judy Lee were the 2010 Manzanita Citizens of the Year.

**CONSENT AGENDA:**

- A. Approval of Minutes- May 5, 2010 Regular Council meeting.
- B. Approve Bills for Payment
- C. Approve DLCD Grant Application

**A motion was made by Kozlowski, seconded by Scott to approve the consent agenda that includes approval of the minutes of the May 5, 2010 Regular City Council meeting; and to approve payment of bills and all subsequent bills subject to approval by the Mayor or Council President and City Manager; and, approve DLCD Coastal Zone Management Grant Application. Motion passed unanimously.**

**NEW BUSINESS:**

- 1. Presentation on Tillamook PUD** – Patrick Ashby, General Manager of Tillamook People’s Utility District updated Council on the activities of PUD. Ashby went over the past, present and future of power in our area. The focus of PUD will be on conservation and energy efficiency and other ways to receive energy. A retail rate increase next year, the first in 10 years, will be due to a wholesale rate increase of 12% or greater from BPA.
- 2. Resolution 10-03 License Fees for Short Term Rental Licenses**– With the adoption of the new Ordinance 10-03, which became effective June 4, 2010, the Council may now consider the adoption of the resolution increasing the short term rental license fee to \$500 and providing for a refund of a portion of the fee based on the amount of transient lodging tax revenues turned over to the city.

**A motion was made by Salmon, seconded by Scott to adopt Resolution 10-03 Amending Inspection and License Fees for Short Term Rental Licenses. Motion passed unanimously.**

- 3. Resolution 10-04 Requiring Emergency Information in Short Term Rental-**  
Implementing a section of Ordinance 10-3 a separate sheet listing emergency information

must be posted in every short term rental. The three required postings are: tsunami information, emergency information and short term rental license certificate.

**A motion was made by Kozlowski, seconded by Salmon to adopt Resolution 10-04 Establishing Emergency Information Requirements for Short Term Rentals to be Posted in each Short Term Rental Home. Motion passed unanimously.**

- 4. Request To Improve On- Street Parking Near Downtown** – At the May 5, 2010 Council Meeting, Briant McMahon, Vice President of the Pine Grove Community House, presented a letter to Council requesting that the City Develop additional parking options on cross streets in the vicinity of Pine Grove. Third Street between Laneda Avenue and Manzanita Avenue is a good candidate for a trial project due to its proximity to the center of downtown. Taylor gave Council some cost estimates developed by Bret Siler, Public Works Director. Neighbors concerns were also shared with Council. Council and Staff discussed the proposal.

**A motion was made by Salmon, seconded by Scales to move forward with on-street parking improvements on 3<sup>rd</sup> Street between Laneda Avenue and Manzanita Avenue excluding the driveway apron improvements. Motion passed. Kozlowski abstained from vote.**

- 5. Highway 101 Improvements** – Staff gave a report to Council on the background information on what has transpired since this project started in 2003 and where the plan is of now. The improvements would be new and extended left turn lanes on Highway 101 and realignment of the Laneda/Highway 101 intersection. ODOT will be holding a meeting June 17<sup>th</sup> at 5:30 p.m. to share their ideas and seek community input.

**OLD BUSINESS:** None

**CITY MANAGER’S REPORT:**

- A. Court** – Judge Larry Blake spoke to Council regarding the 14 years he has been working in Manzanita and said it has been so successful because of staff. Revenues are still down due to the camping closure at Oswald West. Councilor Salmon complimented Judge Blake on the way he runs the Court.
- B. Fizzy Water** – Engineers have finished the report analyzing the corrosion control system. The City Manager will email the report to each Councilor. The report concludes that the amount of soda ash needed to adjust the pH of the City water creates odor and taste problems and that the system needs to use caustic soda instead.

**MISCELLANEOUS:**

- 1. ODOT HWY 101 Meeting** – Thursday June 17, 2010 at Pine Grove Community 5:30 p.m.
- 2. Budget Hearing** – Wednesday June 23, 2010 at 7 p.m. Special Council Meeting with public hearing on budget and uses of State revenue sharing.

3. **Auditor Letter** – Letter of engagement with Koontz and Perdue to Audit the City’s financial records for 2009-2010 Fiscal Years.

**A motion was made by Kozlowski, seconded by Salmon to approve the signing the engagement letter with Koontz & Perdue for 2009-2010 fiscal year audit. Motion carried unanimously.**

4. **SDC’s** – Consultant has sent the report back and it is available for people to review. This report will be presented at a public hearing in the August 4, 2010 meeting.
5. **LOC Conference:** Each City is asked to come up with a list of 4 top legislative priorities for the next State Legislative Session and requests that it be turned in by July 16, 2010. The LOC annual conference is September 23-25 if any Councilor is interested. Councilors Salmon and Kozlowski are going.
6. **4<sup>th</sup> of July Parade:** Jerry is the coordinator again this year and is looking for someone to run the registration desk.
7. **Tom Lattanzi:** Ray Scales asked that the City recognize men and women of our community who have served our country and community. Council asked that staff come up with guidelines to follow in the future. Mayor asked that the City Hall flag be flown at half staff for two days.

**A motion was made by Salmon, seconded by Kozlowski to go into Executive Session at 9:05 p.m. as authorized by ORS 192.660(1) (i) to conduct evaluation of City Manager. Motion passed unanimously.**

**A motion was made by Salmon, seconded by Kozlowski to return to regular session at 9:40 p.m. Motion passed unanimously.**

No further actions were taken.

**ADJOURNMENT:** Meeting was adjourned at 9:41 p.m.

**MINUTES APPROVED THIS  
7<sup>TH</sup> DAY OF JULY 2010**

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Garry R. Bullard, Mayor

Attest:

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Jerald P. Taylor, City Manager/Recorder