

**CITY OF MANZANITA
FEBRUARY 9, 2011
CITY COUNCIL MEETING**

CALL MEETING TO ORDER: The meeting was called to order at 7:00 pm in the City Council Chambers by Mayor Garry Bullard.

ROLL: Members present were: Garry Bullard, Leila Salmon, Mike Scott, Ray Scales and Linda Kozlowski. Staff present: City Manager Jerry Taylor, Office Specialist Colleen Everroad and Public Works Director Bret Siler.

AUDIENCE INTRODUCTION: There were 26 citizens in attendance.

PUBLIC COMMENTS & COMMUNICATIONS: Tom Bender, on behalf of the Pine Grove Board, requested that the Council consider taking action according to the nuisance and zoning ordinances to address the removal of the berm by Charlie Lostrom that is adjacent to the Pine Grove Community House and Lostrom's parking lot. Lostrom feels the berm was put in without his approval; the berm was in place prior to Lostrom's ownership. Bender provided the Council with summary information on this issue, and the Mayor indicated that this would be discussed at a later time.

CONSENT AGENDA:

- A. Approval of Minutes- January 5, 2011 Regular Council meeting and January 20, 2011 Council Workshop.
- B. Approval of Bills for Payment.
- C. Approval of the Law Enforcement Communication Plan for Stolen Metal Property.

A motion was made by Salmon, seconded by Kozlowski to approve the consent agenda that includes approval of the minutes of the January 5, 2011 Regular Council meeting and January 20, 2011 Special Council meeting; to approve payment of bills and all subsequent bills subject to approval by the Mayor or Council President and City Manager; and to approve the Law Enforcement Communication Plan for Stolen Metal Property. Motion passed unanimously.

Bullard added that on January 20, 2011 the Council held a special workshop with Public Works Director Siler and City Manager Taylor to discuss and survey the storm drainage system and related issues with it, particularly on South Third Street. Bullard handed out the key points compiled for the Council's review and stated that the City faces several challenges with this important issue.

NEW BUSINESS

- A. **Presentation on Nehalem Bay Fire and Rescue District (NBFRD):** Perry Sherbaugh, NBFR Chief, gave an update of what the fire district has accomplished since last year. This included the hiring of the training officer; the purchase of property for the main and satellite fire stations; equipment; and volunteer training programs. The fire district is moving ahead with the selection of a construction manager/general contractor for building the main fire station. The fire district is looking for a construction manager/general contractor who has solid experience building fire stations. He stated that they hope to break ground in April 2011. Sherbaugh stated that they hope to hire as many local contractors as possible to work on building the new fire stations. New District's new website is www.nehalembyfirerescue.org
- B. **City Membership in Columbia-Pacific Economic Development District:** Taylor stated that the Columbia-Pacific Economic Development District (Col-Pac) is a consortium of several jurisdictions

in a 3½ county area. Its function is to facilitate and channel funding for economic development in the region. Manzanita has not been a paid member. The annual dues for Manzanita would be \$250. Mayor Shirley Kalkhoven, Nehalem, presented information on the benefits of belonging to Col-Pac. Federal economic development monies are available for the purpose of providing funding (via loans) to small businesses in the member cities. **Salmon moved and Kozlowski seconded to approve City membership in the Columbia-Pacific Economic Development District. Motion passed unanimously.**

C. Public Discussion on Proposed Spindrift Lane Local Improvement District (LID):

Taylor stated that due to 75 percent of the property owners submitting written remonstrances or protests against the LID, it automatically is not going forward and therefore no action is required by the City Council. Taylor added that with the number of Spindrift Lane property owners in attendance, he wanted to provide an overview of how an LID works to clear some misconceptions. He provided ideas/options for the neighbors to think about and discuss with each other if they choose to move forward with street improvements using a LID after a six month waiting period or they can go in a different direction. Various owners commented on what they would like to have and why they voted against the current LID and that they were glad that the neighbors have started discussing this together.

D. Amended Policy for Citizen of the Year Selection: The Council reviewed the updated 2004 Policy letter that clarifies the purpose, the selection criteria, timetable and process, and committee duties to make the Citizen of the Year selection process clearer for all involved. One change is that in addition to prior citizens of the year on the committee, the Mayor will appoint three members of the public. These three will include only one member of the Manzanita business community who has not been a citizen of the year. **Kozlowski moved and Salmon seconded to approve the revised Policy Letter 2011/16/03 on the Citizen of the Year Selection as presented with the amendment to the process definition. Motion passed unanimously.**

OLD BUSINESS: None noted.

CITY MANAGER'S REPORT

- A. **Public Works Report:** Siler stated that based on the LID discussion early this evening, it is clear that storm drainage issues are community issues. He added his appreciation to the Council for taking seriously the storm drainage system problems the City is experiencing. The South Third Street water break was only a one inch service line. There are larger lines down the street – a 6 inch line break would spew 50 times as much water as the 1 inch line break and 12 inch line break would be about 500 times the amount of water spewed. Siler added that he was informed that there was some water damage to the home on the corner of South Third Street and Edmund Lane. An emergency ditch was dug to prevent additional damage. Siler hasn't heard of the insurance cost. Siler will be adding costs to his budget for repair of the storm drainage lines which will be high but hopes the Council will review it carefully.

Public Works will be receiving quotes on costs for the Beach Street project this Friday and will review with Taylor.

Taylor added that the City has given support to the State Park to garner funds to extend the bike path up Sitka Lane to Nehalem Avenue, right onto Sandpiper Lane and into the main entrance of the Park and down to the airport. If the State Parks/County funding is approved, it would add greatly to the bike pathways in this community.

MISCELLANEOUS

1. Planning Commission will be meeting as the Design Review Board to review Manzanita Fresh Foods new building.
2. Next Municipal Court is March 11, 2011.
3. The preliminary draft of the Parks, Recreation and Open Space Master Plan will be available next week. It will be placed on the City website and in the lobby for public review and comment. Still shooting for March 9 to have document for Council to approve in order to allow the Lower Nehalem Trust move forward with applying for grant money to purchase the open space near Manzanita Meadows on the eastern boundary of the Urban Growth Area. Manzanita is merely acting as an agent and is not expending any money for this open space park. Bullard clarified that the City is not purchasing any new land for City recreational park space; the park plan is a general plan for park locations and generally what the City would like to do in each park.
4. Due to scheduling conflicts with Councilors, the April 6 Council Meeting will be April 11; the May 4 Council Meeting will be May 11.

Adjournment at 9:26 pm.

**MINUTES APPROVED THIS
9TH DAY OF MARCH, 2011**

Garry R. Bullard, Mayor

Attest:

Jerald P. Taylor, City Manager/Recorder

City Council Meeting
February 9, 2011