

**CITY OF MANZANITA  
PLANNING COMMISSION MEETING  
JUNE 15, 2009**

**I. CALL MEETING TO ORDER:** Chair Owen Nicholson called the meeting to order at 7:00 pm in the City Council Chambers.

**II. ROLL:** Members present were: Owen Nicholson, Burt Went, Karen Reddick-Yurka, Frank Wolf, Hans Tonjes and Billie Hines. Walter Stickel was excused. There was a quorum. Staff present: City Manager Jerry Taylor, Administrative Assistant Kristin Grasseth.

**III. AUDIENCE INTRODUCTION:** Four people introduced themselves.

**IV. APPROVAL OF MINUTES:** A motion was made by Reddick-Yurka, seconded by Went to approve the minutes of the May 18, 2009 Planning Commission meeting. Motion passed unanimously.

**V. OPTIONS FOR PARKING AT CITY PARK:** City Manager Taylor explained to the Commission that they were the Committee for Citizen Involvement and that eventually a proposal for a new parking arrangement would be brought to the Planning Commission for a variance. Commission was asked to advise Parks Committee and make any comments of likes or dislikes. Once the Parks Committee has direction, the Committee can take it to the neighborhood and ask for public input. Sandy Heaman, spokesperson for the ad hoc Parks Committee, asked the Commission if the members had any questions regarding the information they had been given on three different plans or options. The Commission discussed the alternative plans and asked questions of the ad hoc Committee. Nicholson asked each Planning Commission member which plan they liked. Four members liked Plan A; two members said any of the plans were good. Taylor read all four conditions for a variance from the Zoning Ordinance that would have to be met and the Commission would need to have appropriate findings.

**VI. SIGN ORDINANCE:** Staff reported that the City is taking a slow approach to getting the ordinance up and running but has really enforced the A-frame signs to start off with. Once the City's new web site is up and running the new ordinance will be placed on it. As of now no fee schedule has been adopted by Council. New permit forms need to be made which may be a building permit. In September mail out notices to businesses reminding them of the new sign ordinance with some of the new features and things to look for. In November the City would notified the businesses with non conforming signs so they can get them fixed; then in February all temporary and A-frame signs will need a permit. Short Term Rental signs are still an issue and no changes have made regarding this as of now.

**VII. ADJOURNMENT:** Meeting adjourned at 8:25 pm.

**MINUTES APPROVED THIS  
21<sup>ST</sup> DAY OF SEPTEMBER, 2009**

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D. Owen Nicholson, Chair

**ATTEST:**

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Jerald P. Taylor, City Manager/Recorder